



IMMEDIATE OPPORTUNITY

Creative Human Resources Concepts, LLC (CHRC) is currently recruiting for a full time **DIRECT** position for a client in Arizona:

BIM MANAGER

JOB DESCRIPTION: The BIM Manager has the responsibility of overseeing the BIM staff and manage ongoing projects to ensure that all commitments are met while trying to grow and expand existing client base. The BIM Manager is additionally responsible for acting as a liaison between stakeholders.

ESSENTIAL DUTIES AND RESPONSIBILITIES MAY INCLUDE:

- Manage the BIM staff located at the Mesa office to ensure all projects have proper resources to meet schedule and client requirements day-to-day.
- Take the lead in job tracking and deliverables through the use of progressive Project Management techniques and software.
- Responsible for managing the production of all 3D & 2D deliverables.
- Interface with existing clients in an effort to maintain healthy relationships and to procure new work. Also communicate with new potential clients to promote the business and procure new work.
- Take the lead in regular maintenance and upkeep of relevant design models and tools and support systems.
- Update and amend existing process and procedures to increasing efficiencies and incorporate new technological developments.
- Train and oversee the day-to-day activities of each BIM team member to ensure industry and company standards are maintained in the creation of design content or deliverables.
- Provide regular projections for the BIM group and develop detailed growth strategies for expanding client base and BIM team.
- Monitor and report on the security and integrity of design data and develop a continuous improvement process.
- Keep management regularly informed by analyzing and generating reports for the profitability of all projects, employee morale, and clients' feedback and growth.
- Collaborate with the team members and provide clear consistent communication and direction across all discipline specific designers and modelers.
- Ensure all models are compatible and BIM data is readily available to all project participants.
- Manage all BIM team operations and operational requirements to maintain a functioning and profitable business unit.
- Take the lead on maintaining and expanding on the professional and technical knowledge for every BIM team member through cross training, educational workshops, professional publications, seminars, web-based training, professional societies, etc.
- Contribute to the team effort by accomplishing various tasks as needed.
- Act as a coach and mentor to existing and new staff to encourage a positive working environment.

REQUIRED EDUCATION/EXPERIENCE/CERTIFICATES AND LICENSES:

- Bachelor's degree or equivalent and 5+ years of relevant proven BIM modeling experience.
- Proficient in AutoCAD or Revit, Navisworks, Microsoft Office suite, office software packages and high adaptability to learning new software and technology.
- Professionally perform multiple, detailed-oriented tasks with simultaneous deadlines.
- Able to work well in a group setting, as well as an individual with minimal supervision.
- Ability to work both individually and with a team, take direction and go beyond your job description when needed.
- Solid writing and organization skills.





- Possess strong work ethic, integrity and loyalty.
- Team player with the ability to work well under pressure.
- Understanding the importance of excellent customer service and maintaining a positive attitude.
- Construction field experience in the Mechanical, Electrical, or Plumbing trades is a plus

Any job offer may be contingent upon the successful completion of pre-employment drug screen, criminal background check, fingerprinting, employment, education, certification verifications and reference checks. All qualified candidates for this position must be eligible to work in the United States.

COMPENSATION: Salaried - DOE

BENEFITS: Medical, Dental, Vision, STD/LTD Term Life Insurance, sick time and PTO, 8 Holidays and Educational Programs.

Qualified applicants: Please email your resume for review to email@chrc4work.com.

